

**Washington DC Metropolitan Alumni Chapter of Saint Augustine's University
(WDC-MAC-SAU)
The William Jefferson Jackson Annual Honors Award**

Nominations Guidelines

Purpose

To honor alumni of Saint Augustine's University who have distinguished themselves in the areas of education, arts and sciences, athletics and/or the community

Motto

Accolades While Animated

Eligibility

- Any one who has attended Saint Augustine's University or Saint Agnes School of Nursing for at least two (2) years
- Presently affiliated with a local alumni chapter and or the National Alumni Association Saint Augustine's University
- A frequent monetary contributor to Saint Augustine's University
- No felonies
- Individuals who have previously rendered, or who currently render outstanding service to the University

Criteria for Awardees Selected

- Applicants may be nominated by anyone.
- All applicants must agree with the submission of their nomination.
- A biography of no more than 300 words must be submitted.
- **Application package which consists of the bio and photo must be received by the president of the chapter and/or postmarked to arrive no later than March 31st to be considered for that year.** Submit applications to: **WDC-MAC-SAU, P.O. Box 92305, Washington, DC 20090.**
- Any interested applicant not selected may be considered the following year.

Selection Process

- The applicants whose packet is received by March 31st will be reviewed and selections will be made by the Selection Committee.
- Applicants will be chosen each year without category restrictions.
- Selected applications will be presented to the full body of the WDC-MAC-SAU at its first Chapter meeting following the March 31st deadline.
- Honorees will be notified immediately and provided two (2) complimentary tickets to the Honors Awards Luncheon.

Attendants

- Each honoree and guests will be assigned an attendant for assistance needed.
- The attendant or specified person will introduce the honoree at the appropriate time.

Acceptance

The honoree will give a brief acceptance speech after receiving the plaque.

Please note the postmark restrictions and follow the guidelines carefully to ensure eligibility of applicant.